



Please mail or fax this change form and supporting document to:  
 Network Administration  
 AmeriHealth New Jersey  
 P.O. Box 41431, Philadelphia, PA  
 19101-1431 Fax 215-238-2275

Reference:
Date received:

## Non-Participating Provider Change Form

Current practice information		
<b>This change affects:</b> <input type="checkbox"/> Group practice <input type="checkbox"/> Individual physician (Group practice) or (Individual physician) name: (Group Practice) or (Individual Physician) provider number: HMO ID #: _____ PPO ID #: _____ PHONE #: _____ Contact person: _____ <i>(Change will not be completed without signature)</i> Effective date of change _____ Today's date _____ Authorizing signature: <i>(Physician/office manager signature required)</i> _____		

Provider change information	
Provide complete information – Your request will be processed for the HMO & PPO line of business. <b>Changes will be effective within 30 days.</b> If any of these changes result in a change on your W-9, you must submit a copy of your W-9 Form with this change form. Type of change: <input type="checkbox"/> Adding a practice <input type="checkbox"/> Adding an office location <input type="checkbox"/> Telephone <input type="checkbox"/> Name change only <input type="checkbox"/> Joining a practice <input type="checkbox"/> Changing an office location <input type="checkbox"/> Fax <input type="checkbox"/> Tax ID change	

Previous office information	New office information
Name:	Name:
Street Address:	Street Address:
City: _____ State: _____ ZIP: _____	City: _____ State: _____ ZIP: _____
Telephone: _____ Fax: _____	Telephone: _____ Fax: _____
HMO group practice provider:	HMO group practice provider:
PBS group practice provider:	PBS group practice provider:

Physician Members – Please check each as an Add or a Delete to your practice.	
1. Name (last, first, middle):	Individual provider ID#: _____ <input type="checkbox"/> ADD <input type="checkbox"/> DELETE NPI: _____ NPI eff. date: _____ Degree: _____ Taxonomy code: _____
2 .Name (last, first, middle):	Individual provider ID#: _____ <input type="checkbox"/> ADD <input type="checkbox"/> DELETE NPI: _____ NPI eff. date: _____ Degree: _____ Taxonomy code: _____
3 .Name (last, first, middle):	Individual provider ID#: _____ <input type="checkbox"/> ADD <input type="checkbox"/> DELETE NPI: _____ NPI eff. date: _____ Degree: _____ Taxonomy code: _____
3 .Name (last, first, middle):	Individual provider ID#: _____ <input type="checkbox"/> ADD <input type="checkbox"/> DELETE NPI: _____ NPI eff. date: _____ Degree: _____ Taxonomy code: _____

Billing location		
Street Address 1:	Telephone:	Fax:
Street Address 2:	Federal tax ID #:	
City: _____ State: _____ ZIP: _____		

Change of ownership (requires npi certification form)	
Legal business name of new owner (last, first, middle):	Degree:
Projected effective date of change of ownership:	Tax ID # of potential new owner (requires a new W-9 Form):
Please provide a brief explanation of change/request:	